

ORDINARY CONGRESS OF THE EDBF MEMBERS

CONVENING NOTICE

All EDBF Members are cordially invited to attend the 34th EDBF Ordinary Congress:

Date: Monday, 11th September 2023

Start Time: 07.00 UTC (09.00 local time - CET)

Location: Società Canottieri Ravenna, Ravenna Standiana, Italy

Agenda:

Please find the Draft Agenda for the 2023 Ordinary Congress at point 11 of this notice. The Final Agenda will be issued to EDBF Members not later than 2 weeks before the EDBF Congress. Relevant papers for items on the Final Agenda will be attached to that agenda, but please note that there are two specific and important items that will be included on the Final Agenda that will help to shape the future of the EDBF, namely.

1. Election of the following members of the Council:
 - a) The four EDBF Vice Presidents
 - b) The EDBF Secretary General

2. The Selection of Members to host:
 - a. 2024 European Nations Championships
 - b. 2026 European Nations Championships
 - c. 2027 European Club Crews Championships (intended Bid)

Congress Administration

1. General

The 34th Ordinary Congress has important business to discuss, and it is hoped that all Members will have representatives present. It is anticipated that Congress will finish by about 14.00 local time. Representatives should take this into consideration when making travel or any other arrangements.

2. Attendance (Articles 4.2 and 8)

Attendance at Congress is open to:

- Full and Basic Members (in a voting capacity)
- Honorary Members (non-voting)
- Associate, Affiliate and Temporary Members (non-voting)

3. Webcast

The Executive Committee acknowledges that:

- the elected office holders of some Full and Ordinary Members;
- some Honorary Members; and
- some of the other organisations shown in Paragraph 2 above may not be able to attend Congress, but would still wish to watch the proceedings of the Congress. Accordingly, a live webcast of Congress will be made available. Details of the webcast platform and how to access the webcast will be provided in due course.

4. Representation (Article 8)

Full Members are entitled to have up to three delegates and Ordinary Members up to two. Only the lead member of a delegation can vote.

Delegates need not be a resident or citizen of the Member country or territory but:

- must be a citizen or resident of an EDBF Member country or territory;
- cannot be a member of the Executive Committee; and
- can only be a delegate for one Member

5. Proof of Representation

Members should note the requirement to comply with two specific elements of Article 22:

- *“Members will be required to notify their representatives in advance of Congress including naming the person holding the vote”.*
- *“Proof of Authority: All delegates must also be able to provide immediate proof of authority”.*

The letter must either be in paper form or sent as an attachment to an email to the Secretary General and copy to the Treasurer of the EDBF; a simple email will not be sufficient.

6. Subscriptions

(Article 6)

EDBF members are reminded that their subscriptions to EDBF must have been paid for them to be able to vote on resolutions before Congress.

Members who are not ‘financial’ before the opening of the Congress will lose their voting rights.

7. Voting Rights

(Article 8)

Assuming they are ‘financial’ (see above), Full Members can vote on all resolutions and Basic Members on any resolution other than those affecting the Statutes and Bye- laws.

Full Members unable to be represented may vote by proxy to submit, with a written authority, to the EDBF President before the Congress commences or a nominated ‘Representative’ as allowed for under Article 8.2.

Full and Ordinary Members are entitled to submit proposals for consideration by Congress. In accordance with Article 8, any such proposal must be received by the Secretary General by 07.00 UTC (9.00 CET) on 31st July 2023.

8. Motions and Additional Items

(Article 8.9 and 8.10)

Any Member of the EDBF, the Board or Council shall have the right to propose motions or items of other business for the consideration of an Ordinary Congress. Such motions or items shall ordinarily be submitted in writing to the Secretary General no later than six (6) weeks before the date of the Ordinary Assembly, or minute by a prior Board or Council Meeting.

Additional items, not in the form of a motion or concerning the Statutes, received after the Final Agenda has been published, may also be discussed as Any Other Business, if the majority of Members at the Congress so agree.

9. Nominations for Council positions up for election

(Article 9.4)

EDBF Officers, for election to the Council, that is, the 4no. Vice Presidents and Secretary General (2023 Congress) shall be nominated and seconded by any two EDBF Members, or the Council in a formal minute. All such nominations must be lodged with the Secretary General at least six (6) weeks before an Ordinary Congress.

Nominations must be received by the Secretary General by 07.00 UTC (9.00 CET) on 31st July 2023.

10. Selection of Members to host European Championships

Bids for 2026 and 2027 championships can only be made by Full Members and must be received by the Secretary General, on the official application form, no later than 07.00 UTC (9.00 CET) on 31st July 2023. Those Members submitting bids (or representatives of their proposed organising committees) must be prepared to deliver a presentation to Congress lasting no more than 15 minutes.

11. Draft Agenda

(Article 8.8)

The Agenda for the Ordinary Congress will generally include the following items: - The Agenda for an Ordinary meeting of the Congress shall include:

1. Opening of the Congress and the President's address.
2. Identification of the delegates and confirmation of their authority.
3. Appointment of scrutineers for the Congress.
4. The President Report.
5. Reports from the Chair holders of the Commissions.
6. Accounts, Financial Report and Auditor's Report.
7. Approval of the accounts for the previous period.
8. Determination of the Annual Subscription.
9. Budget for the next period.
10. EDBF Championship Regattas.
11. Place and Date of the next Congress.
12. Appointment of a Full Member to be responsible for auditing the accounts.
13. Reports on new members.
14. Individual proposals from members. If necessary, the following, or any other items which the Executive Committee may wish to bring up for discussion may be added to the agenda and notified in accordance with this Article.
15. Supplementations to the EDBF Statutes; Bye-Laws; Competition Regulations and Rules of Racing.
16. Elections.
17. Any Other Business and Closing Address. (Only Any Other Business notified in accordance with the Statute can be discussed formally at a Congress. The President may allow informal AOB to be discussed and noted in the Minutes with or without comment.)

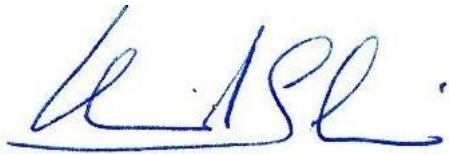
10. SUMMARY OF THE KEY DATES AFFECTING THE EDBF CONGRESS 2023

- a) Nominations must be received by the Secretary General by 07.00 UTC (9.00 CET) on 31st July 2023.
- b) Bids for the 2026 and 2027 championships can only be made by Full Members and must be received by the Secretary General, on the official application form, no later than 07.00 UTC (9.00 CET) on the 31st July 2023
- c) Full and Ordinary Members are entitled to submit proposals for consideration by Congress. In accordance with Article 8, any such proposal must be received by the Secretary General by 07.00 UTC (9.00 CET) on 31st July 2023
- d) CONGRESS will be held by 07.00 UTC (9.00 CET) on the 11th September 2023

Claudio Schermi

President

European Dragon Boat Federation

A handwritten signature in blue ink, appearing to read 'C. Schermi', with a horizontal line underneath.